

Comparisons of Job Characteristics

Focus Occupation: Education Administrators, Postsecondary (11-9033)

Associated Occupation: Social and Community Service Managers (11-9151)

[Compare Knowledge](#)

[Compare Skills](#)

[Compare Abilities](#)

[Compare Detailed Work Activities](#)

[Compare Tools and Technologies](#)

<<	Focus occupation element is much lower
<	Focus occupation element is lower
0	Focus occupation element is at a similar level
>	Focus occupation element is at a higher level
>>	Focus occupation element is at a much higher level

Knowledge

Similarity of Focus Occupation to Associated Occupation: 94

Focus Occupation: Education Administrators, Postsecondary (11-9033)
Associated Occupation: Social and Community Service Managers (11-9151)

Associated Occupation's Key Knowledge Elements	Average Rating, All Occupations	Associated Occupation's Rating	Focus Occupation's Rating	Evaluation of Focus Occupation	
Customer and Personal Service	11.3	20.5	18.4	<	Expanded education and/or training may be required
Psychology	6.4	17.1	14.6	<	Expanded education and/or training may be required
Administration and Management	8.4	16.4	16.0	0	Current knowledge level may be sufficient
English Language	11.2	16.4	18.3	>	Current knowledge level is likely sufficient
Therapy and Counseling	3.8	16.2	13.6	<	Expanded education and/or training may be required
Personnel and Human Resources	5.6	13.2	14.1	0	Current knowledge level may be sufficient
Clerical	7.3	12.2	9.7	<	Expanded education and/or training may be required
Sociology and Anthropology	4.1	11.9	12.1	0	Current knowledge level may be sufficient
Philosophy and Theology	3.2	8.7	8.4	0	Current knowledge level may be sufficient

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O*NET (Occupation Information Network) data.

Skills

Similarity of Focus Occupation to Associated Occupation: 94

Focus Occupation: Education Administrators, Postsecondary (11-9033)
Associated Occupation: Social and Community Service Managers (11-9151)

Associated Occupation's Key Skills Elements	Average Rating, All Occupations	Associated Occupation's Rating	Focus Occupation's Rating	Evaluation of Focus Occupation	
Social Perceptiveness	9.1	15.4	12.9	<	A higher skill level may be required
Time Management	8.9	15.0	13.5	<	A higher skill level may be required

Management of Personnel Resources	6.9	14.8	12.8	<	A higher skill level may be required
Coordination	9.1	14.5	13.2	0	Current skill level may be sufficient
Monitoring	9.9	14.4	13.9	0	Current skill level may be sufficient
Judgment and Decision Making	9.4	14.2	13.6	0	Current skill level may be sufficient
Service Orientation	7.9	13.5	12.2	<	A higher skill level may be required
Systems Analysis	6.5	12.8	10.7	<	A higher skill level may be required
Systems Evaluation	6.4	12.8	10.7	<	A higher skill level may be required
Management of Financial Resources	3.3	11.3	9.2	<	A higher skill level may be required
Management of Material Resources	3.7	8.8	8.9	0	Current skill level may be sufficient

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O*NET (Occupation Information Network) data.

Abilities

Similarity of Focus Occupation to Associated Occupation: 98

Focus Occupation: Education Administrators, Postsecondary (11-9033)

Associated Occupation: Social and Community Service Managers (11-9151)

Associated Occupation's Key Abilities Elements	Average Rating, All Occupations	Associated Occupation's Rating	Focus Occupation's Rating	Evaluation of Focus Occupation	
Oral Comprehension	12.5	16.2	16.0	0	Current ability level may be sufficient
Oral Expression	12.4	16.2	16.0	0	Current ability level may be sufficient
Speech Clarity	10.2	16.2	14.3	<	Some improvement in abilities may be required
Written Comprehension	11.0	14.5	15.4	0	Current ability level may be sufficient
Deductive Reasoning	10.6	14.2	12.9	<	Some improvement in abilities may be required
Problem Sensitivity	11.1	14.2	14.0	0	Current ability level may be sufficient
Speech Recognition	9.9	14.2	12.7	<	Some improvement in abilities may be required
Written Expression	9.8	13.6	15.7	>	Current ability level is likely sufficient
Fluency of Ideas	7.6	12.2	13.0	0	Current ability level may be sufficient
Originality	7.6	12.2	11.6	0	Current ability level may be sufficient
Number Facility	6.3	9.9	8.8	<	Some improvement in abilities may be required
Time Sharing	6.6	8.6	8.2	0	Current ability level may be sufficient

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O*NET (Occupation Information Network) data.

Activities that Both Occupations Have in Common

Similarity of Focus Occupation to Associated Occupation: 81

Focus Occupation: Education Administrators, Postsecondary (11-9033)

Associated Occupation: Social and Community Service Managers (11-9151)

Work Activities	Exclusivity of Activity
Analyze financial data	57
Assign work to staff or employees	30
Conduct fund raising activities	87
Conduct or attend staff meetings	47
Develop budgets	56
Direct and coordinate activities of workers or staff	3
Evaluate information from employment interviews	72
Evaluate performance of employees or contract personnel	54
Hire, discharge, transfer, or promote workers	47
Interview job applicants	69
Make presentations	13
Orient new employees	59
Oversee execution of organizational or program policies	49
Use public speaking techniques	13

Not all positions in these occupations will necessarily perform all of the listed activities. The exclusivity rating is an indication of how unique the activity is amongst all occupations. The maximum rating is 100. High scores indicate that only a small number of occupations engage in that activity.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O*NET (Occupation Information Network) data.

Tools and Technologies that Both Occupations Have in Common

Similarity of Focus
Occupation to Associated
Occupation: 86

Focus Occupation: Education Administrators, Postsecondary (11-9033)
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Tools and Technologies	Exclusivity
Business function specific software	1
Computers	1
Content authoring and editing software	1
Data management and query software	1
Finance accounting and enterprise resource planning ERP software	2
Information exchange software	1
Network applications software	1

Not all positions in these occupations will necessarily use all of the listed tools and technologies. The exclusivity rating is an indication of how unique the tool or technology is amongst all occupations. The maximum rating is 100. High scores indicate that only a small number of occupations use that tool or technology.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O*NET (Occupation Information Network) data.